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**NEW DURHAM BOARD OF SELECTMEN**  
**Minutes of Work Session at Town Hall**  
**Monday, August 30, 2010 at 7PM**

**Call to Order: Theresa Jarvis, 7:00 PM**

**Members Present: Theresa Jarvis, Chair; David Bickford, Selectmen**

**Also present:** Peter LaChapelle, Waste Management; Vickie Blackden, Finance; Mark Fuller, Road Agent; Cathy Orlowicz, Highway Department Assistant; Joe Bloskey, Transfer Station Foreman; Alison Rendinaro, Administrative Consultant; Mary McHale, Videographer; Peter Varney, Fire Chief

Fred March notified the Board that he was unable to attend tonight's work session this evening.

The Board reviewed a proposal from the Financial Assistant for the purchase of conversion software to input the new reval numbers from the Vision software into the Town's BMSI Tax System. The labor costs of this data entry, because of overtime costs, would exceed the cost of this software. The software will also save time and man hours in years to come.

**Motion** to authorize the expenditure of \$1,850.00 to purchase the BMSI Software Module Import from Vision. Jarvis/Bickford 2-0

Peter LaChapelle, from Waste Management, met with the Board to discuss single-stream recycling in New Durham. Mr. LaChapelle started the discussion by saying that single-stream recycling is a great program, but not for every town. He shared some examples of towns where moving from co-mingled recycling to single-stream has been successful, mentioning specifically East Kingston, NH. He also spoke about Rochester's waste management and recycling program, a program in which he is familiar with as a resident and City Councilor of Rochester, NH.

Mr. LaChapelle then ran through the profit sharing system that WM has for single-stream. It is based on #6 News New England scale. There is a standard \$45 processing fee. Market costs in excess of \$45, the town earns money and market costs below \$45, the town is charged the difference. The market for recycled material is what indicates what the town will pay or earn.

Single-stream is a good way to improve recycling in a community. New Durham is already doing a good job recycling.

Selectmen Bickford asked Mr. LaChapelle what type of contract WM requires. Mr. LaChapelle said that currently, New Durham holds a three (3) year contract with WM with two one (1) year options to renew.

WM offers many different options for recycling and can customize the program based on the needs of the community. The SHARP program was discussed, where WM provides a box for the proper disposal of needles. New Durham has another one year option left.

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Mr. LaChapelle mentioned that with single-stream recycling there will always be some residual effect, due to the compacting process, and human error. He said change is very hard for people, but WM offers different programs to help with the transition through education and Waste Audits for residents.

The Board thanked Mr. LaChapelle for coming in to speak with them, and providing them so much information. Mr. LaChapelle left around 8:15PM.

The Board then reviewed the Solid Waste Ordinance – 1.1.1 and 1.1.2. Chair Jarvis said that because it is an ordinance, and the information was collected by an employee, she would suggest that letters be sent to the individuals in question, letting them know that upon the next offense, they will receive a \$25 fine.

The ordinance was written in 1991, and first amended in 1995.

AC Rendinaro will draft a letter for the September 13<sup>th</sup> meeting.

The Board then moved onto a review of minutes.

**Motion to accept the minutes of August 11<sup>th</sup>, 2010, as corrected. Jarvis/Bickford 2-0**

**Motion to accept the minutes of the August 16<sup>th</sup>, 2010 nonpublic meeting as written. Jarvis/Bickford 2-0**

**Motion to accept the minutes of the August 23, 2010 work session as corrected. Jarvis/Bickford 2-0**

A brief recess was called by Chair Jarvis at 8:30PM. Fire Chief Varney arrived at 8:30PM to review the Fire Department Rules and Regulations with the Board of Selectmen.

**-At 8:30 pm AC Rendinaro excused herself and Selectman Bickford assumed the minute taking.-**

Resume meeting at 8:40 pm with Fire Chief Peter Varney.

Discussion ensued on Fire Department Rules.

Discussed the need for use of the Fire Station addition use for meetings with little notice.

Discussed reasons behind fees and no fees associated with Fire Department inspections.

Fire Chief Varney said the Code Enforcement Officer / Building Inspector Arthur Cappello is now doing the oil burner and gas burner inspections instead of the Fire Department.

**Motion to adjourn at 10:20 pm by Jarvis, second by Bickford. 2-0**

*Respectfully Submitted,*

*David A. Bickford, Selectman and Alison Rendinaro, Administrative Consultant*